To obtain a building in the Town of Clinton, a zoning permit must be obtained from the town prior to obtaining a building permit. Zoning permits can be obtained through the Town Zoning Administrator. An erosion control/site permit may be required by the Rock County Planning Department (608)-757-5587/Land Management Department (608)-754-6617. Please contact them for all County permit requirements. County permits must first be obtained prior to the building/zoning permit.

#### Rock County Wisconsin

#### Permit Submittal Requirements: (Digital Versions Preferred)

- Uniform Building Permit Application
- Construction Plans (digital versions are preferred or 2 hard copies). Plan example
- Site Plan showing any setbacks, easements, and erosion control as required per code
- Copy of the approved Town of Clinton Zoning permit
- Copy of the approved Rock County Planning/Land Management permits (if required)
- Heat Loss calculations (new homes only)
- State Approved Plans (commercial/industrial only)
- New construction 1-2 family homes shall submit an online permit using the following link at <u>Wisconsin Department of Safety and Professional Services</u> <u>Division of Industry Services</u>

# The Following Construction Activities Require A Building Permit:

#### **BUILDING/MECHANICAL PERMITS REQUIRED:**

- All new one and two family dwellings
- All residential building additions or remodels/alterations valued at \$3,000 or greater
- All residential pools, decks and/or porches and accessory structures 144 sq ft or larger
- All electrical services: including new and upgrades
- All commercial/industrial projects

#### **Permit Fees:**

#### **BUILDING/MECHANICAL PERMIT FEES:**

1	All new one and two-family homes
	\$.012 per square foot of total floor area under construction \$100.00 Minimum. permit fee \$50.00 Early start permit \$35.00 State seal fee
2	Residential additions/remodels
	\$7.00 per \$1000 of total project cost (min. \$50)
3	All residential accessory structures, decks/porches
	\$.012 per square foot of total floor area (min. \$150)
4	Occupancy Permit
	\$40 per dwelling unit
5	Temporary Occupancy Permit
	\$50 minimum
6	Early Start Permit
	\$50 (Footings and Foundation only)
7	Plumbing - New 1&2 Family Building/Addition/Alteration
	\$35 base fee + \$.035 per sq ft Replacement & Misc items \$10 per thousand of plumbing valuation \$40 minimum

8	Electrical - New 1&2 Family Building/Addition/Alteration
	\$35 base fee + \$.035 per sq ft
	Replacement & Misc items
	\$10 per thousand of electrical valuation
	\$40 minimum
	\$75 for all Electric Services (new/upgrades)
	Solar/PV system install
	\$150 building permit + electrical service permit
9	HVAC - New 1 & 2 Family Building/Addition/Alteration
	\$35 base fee + \$.035 per sq ft
	Replacement & Misc items
	\$10 per thousand of HVAC valuation
	\$40 minimum
10	Commercial/Industrial
	All new, additions, alterations
	\$7 per thousand of total project cost
11	Other
	\$40 minimum

\*\*\*\*\* Reinspection fees -\$40 each
Failure to call for inspection - \$40 each
Double fees for all work started without permits

Permit Renewal - 50% of permit fee (no less than minimum)

No permits for Ag structures

All permits can be submitted by email to <u>municipalzoningandinspection@gmail.com</u> If you are unable to email your submittal, please mail paperwork to the following address:

# MZIS PO Box 123 Jefferson, WI 53549

Once all required documents are submitted, an inspector will review them and contact you with a permit fee. Permit fees may be paid by check or credit card. A 3% processing fee will be added to any card transaction.

\*\*Permits are not considered issued until payment has been received\*\*

If you have any questions on the permit process please call us at 📞 (920)-675-9062