

TOWN OF COLD SPRING

To obtain a building in the [Town of Cold Spring](#), a zoning and land use permit must first be obtained from the **Jefferson County Zoning Department**. Please contact them for all zoning permit requirements.

 [Jefferson County Zoning](#)  (920)-674-7131

Permit Submittal Requirements: (Digital Versions Preferred)

- [Uniform Building Permit Application](#)
- Construction Plans (digital versions are preferred or 2 hard copies). [Plan example](#)
- Site Plan showing any setbacks, easements, and erosion control as required per code
- Copy of the approved **Jefferson County Zoning** permit
- Heat Loss calculations (new homes only)
- State Approved Plans (commercial/industrial only)
- New construction 1-2 family homes shall submit an online permit using the following link at [Wisconsin Department of Safety and Professional Services Division of Industry Services](#)

The Following Construction Activities Require A Building Permit:

- All new one and two family, and all new multifamily dwellings
- All residential building additions or remodels/alterations valued at \$1,000 or greater
- All residential decks and/or porches
- All residential accessory structures
- All new commercial/industrial projects
- All commercial/industrial building additions/remodels
- All electrical services: including new and upgrades

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Permit Fees:

1	All commercial/industrial projects (including additions and remodels)
	\$7 per \$1000 total project value (min. \$150)
2	All new one and two-family homes
	\$.12 per square foot of total floor area under construction \$100.00 Minimum. permit fee \$ 50.00 Early start permit \$ 35.00 State seal fee
3	Residential additions/remodels
	\$7.00 per \$1000 of total project cost (min. \$50)
4	All residential accessory structures, decks/porches
	\$.12 per square foot of total floor area (min. \$150 for 200+ sq ft. & \$75 under 200)
5	Occupancy Permit
	\$40 per dwelling unit
6	Temporary Occupancy Permit
	\$50 minimum
7	Early Start Permit
	\$50 (Footings and Foundation only)
8	Plumbing - New 1&2 Family & Commercial/industrial Building /Addition/Alteration
	\$35 base fee + \$.035 per sq ft Replacement & Misc items \$10 per thousand of plumbing valuation \$40 minimum

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9	Electrical - New 1&2 Family & Commercial/Industrial Building /Addition/Alteration
	<p>\$35 base fee + \$.035 per sq ft</p> <p>Replacement & Misc items</p> <p>\$10 per thousand of electrical valuation</p> <p>\$40 minimum</p> <p>All electrical services fees per electric service application (electric service pdf)</p> <p>Solar/PV system install</p> <p>\$150 building permit + electrical service permit</p>
10	HVAC - New 1&2 Family & Commercial/Industrial Building /Addition/Alteration
	<p>\$35 base fee + \$.035 per sq ft</p> <p>Replacement & Misc items</p> <p>\$10 per thousand of HVAC valuation</p> <p>\$40 minimum</p>
11	Other
	All other required work not specified above to be billed at \$75/hr

- ***** Reinspection fees -\$40 each
- Failure to call for inspection - \$40 each
- Double fees for all work started without permits
- Permit Renewal - 50% of permit fee (no less than minimum)
- No permits for Ag structures



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All permits can be submitted by email to municipalzoningandinspection@gmail.com

If you are unable to email your submittal, please mail paperwork to the following address:

MZIS
PO Box 123
Jefferson, WI 53549

Once all required documents are submitted, an inspector will review them and contact you with a permit fee. Permit fees may be paid by check or credit card. A 3% processing fee will be added to any card transaction.

****Permits are not considered issued until payment has been received****

If you have any questions on the permit process please call us at 📞 [\(920\)-675-9062](tel:9206759062)